

Tips to Help Prevent Crime at ATMs

1. **Keep your PIN number a secret.** Never write it down or share it with anyone – not even family members.
2. **Be aware of your surroundings,** particularly at night. Make sure the ATM is free of sight obstructions. If you observe suspicious persons or circumstances, do not use the machine.
3. **Bring someone with you when using an ATM at night.** If you can't, use an ATM that is located in a public area like a convenience or grocery store.
4. **Have your ATM card ready** and in your hand as you approach the ATM.
5. **Use your body to “shield”** the ATM keyboard as you enter your PIN.
6. **Always take your receipts** or transaction records with you.
7. **Do not count or visually display any money** you received from the ATM. Immediately put your money into your pocket or purse and count it later.
8. **If you are using a drive-up ATM, be sure passenger windows are rolled up** and all doors are locked. If you leave your car and walk to the ATM, lock your car.